

Tbilisi, March 12, 2008

Dear Dr. _____,

The European Society of Endocrinology (ESE) is organising the **6th Postgraduate Course in Clinical Endocrinology** in Tbilisi, Georgia on October 2-4, 2008. We are delighted to invite you to participate at the course by (giving a lecture / moderating an expert session) on _____ . Please provide the exact title of your _____ as soon as possible.

The speakers and moderators were selected on the basis of scientific and didactic excellence, with attention being paid to geographic representation of this European endeavor. The audience will be clinical endocrinologists or young physicians training in endocrinology from all Europe, but most of them from the Caucasian countries. Besides high quality of science, the teaching aspect of the lectures and workshops is important. As a general guideline, the clinical relevance of the talks is important, and in novelty they should go beyond the current textbook information.

Needless to say, the expenses of your travel and lodging will be covered by the organizers. Due to the limited budget, we hope you will be willing and able to minimize your travel expenses. We are aware of your busy schedule, but hope that you would be able to attend the course as long as possible. This would be important by allowing the students to have informal discussions with the lecturers and moderators.

Besides the _____, we hope you can provide us in advance of the course with some written material to be included in the course abstract book (lecture outline, clinical cases, a relevant reprint or abstract). Please send your written material by email (kkhitari@yahoo.co.uk) before August 15, 2008.

It is important that you consider the following conditions of your participation:

- a) You accept the flight in the economy class as the basis of reimbursement of your travel expenses.
- b) You are willing to attend the course for its whole duration. Should your participation for the length of the course be impossible, please provide us with exact day and time that would be of the greatest convenience for your (lecture or session).
- c) You accept to provide the organizers with written material to be included in the abstract book. A recent photograph, relevant biography facts and hobby information would be highly appreciated.

We look forward to hearing from you and a successful cooperation. In the event you are unable to accept our invitation, we would be pleased to have your suggestion for a replacement speaker on the same topic.

Yours sincerely,
Prof. David Virsaladze, MD
Chairman of the Local Organizing Committee

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